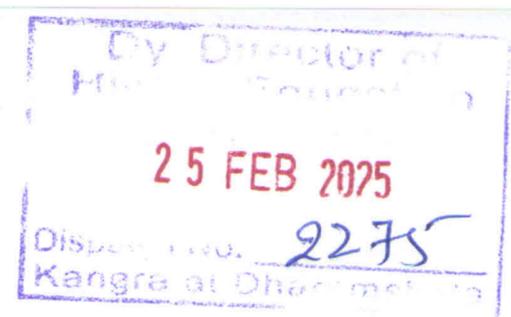


No. EDN- KGR – (Misc) / 2024
O/o Deputy Director of Higher Education
Kangra at Dharamshala.
Email Id. ddhekangra3@gmail.com



Dated :- Dharamshala the, 176215

February, 2025

To,

All the Principal/Headmasters
GSSS/GHS
Distt. Kangra HP.

Sub:- Regarding preparation of School development plan & major areas to be covered under it.

Sir,

All the Heads of institutions are hereby directed to prepare a School Development Plan. A "School Development Plan" (SDP), must outline the school's priorities, measures to improve standards, allocated resources, and targeted outcomes.

Key points about the School Development Plan:

- **Focus areas:** The plan should encompass all aspects of school functioning, including infrastructure, teacher availability, classroom teaching, child assessment, inclusivity, and protection of children's rights.
- **Funding basis:** The SDP serves as the foundation for allocating funds to the school by the government or local authority.

To access the specific details of the School Development Plan in Himachal Pradesh, you can:

Preparation of School Development Plan:-

1. The School Management Committee shall prepare a School Development Plan at least three months before the end of the financial year in which it is first constituted under the Act.
2. The School Development Plan shall be a three year plan comprising three annual sub-plans.
3. The School Development Plan, shall contain the following details, namely: –
 - (a) Estimates of class-wise enrolment for each year;
 - (b) Physical requirement of additional infrastructure and equipments over the three year period, calculated, with reference to the norms and standards specified in the Schedule;
 - (c) Additional financial requirement over the three year period, year-wise, in respect of (a) and (b) above, including additional requirement for providing special training facility specified in section 4.
4. The School Development Plan shall be signed by the Chairperson/Vice-Chairperson and convener of the School Management Committee and submitted to undersigned before the end of the financial year in which it is to be prepared.
5. All Quantitative & Qualitative aspects should be involved in the SDP.
6. End of Academic-Session Report: At the conclusion of each academic session, a comprehensive report shall be compiled, outlining the specific targets established in the School Development Plan and the corresponding achievements.

Report Requirements: Analysis and Recommendations: Offer insights into the progress made, challenges faced, and recommendations for future improvement.

Deputy Director of Hr. Education.
Kangra at Dharamshala.