

NO.EDN-KGR (Sc. Consultant) Drug Abuse-2025-26-Drug -
O/OThe Dy. Director of Higher Education
Kangra at Dharamshala- 176215
E-mail - ddhekangra3@gmail.com
Dated: Dharamshala,



Website - ddhekangra.edu.in
the 12th June, 2025

To

The Principals /Headmasters
GSSS/GHS/Private Schools
District Kangra

Sub: Regarding implementation of ToFEI Guidelines.

Memo,

Despite numerous instructions & guidelines, it has come to notice that some schools are not following these directives. **So you are once again directed to ensure that your school should be 'Tobacco Free Institution' and you have obtained the 'Tobacco Free certificate' from your Block Medical Officer. If you are facing some problem to obtain the certificate the school Heads personally contact the BMO/CMO.** Ensure that your school Prahari Club /Anti-drug Squad should always in active mode.

It is pertinent to mention here that some schools are not filling the Google Sheet of Drug Abuse which is shared (on monthly basis) with you in the Official WhatsApp group & also through Email.

Moreover teachers have already been trained at DIET Kangra to impart the awareness regarding Drug Abuse. So you are directed to take the services of these master trainers. In this regard all the Heads are directed to consult /coordinate with nearby master trainer & conduct the session in their respective school.

So all the heads are directed to implement these guidelines in letter & spirit.

You can download the ToFEI guidelines from website - ddhekangra.edu.in

For any latest update you can visit the website - ddhekangra.edu.in

Encls - Evaluation Scorecard for ToFEI.


Dy. Director of Higher Education
Kangra at Dharamshala.

133343/2020/NCD-Section बाकू मुक्त बनाने हेतु मूल्यांकन सूची
Evaluation Scorecard for Tobacco Free Educational Institution

Name of the Educational Institution:-

Name and Designation of Evaluator:-

Date of Evaluation:-

Final Score of the Educational Institute:

Sl. No.	Criteria	Weightage Points	Scored points by the Institute
1	Display of 'Tobacco Free Area' Signage inside the premise of Educational Institute at all prominent place(s).	Mandatory (10)	
	The name/designation/contact number are mentioned / updated in the signage	Mandatory (10)	
2	Display of "Tobacco Free Education Institution" signage at entrance/ boundary wall of Educational Institute.	Mandatory (10)	
	The name/designation/contact number are mentioned / updated in the signage	Mandatory (10)	
3	No evidence of use of tobacco products inside the premise i.e. cigarette/bedi butts or discarded gutka/tobacco pouches, spitting spots.	Mandatory (10)	
4	Poster or other awareness materials on harms of tobacco displayed in the premise.	9	
5	Organisation of at least one tobacco control activity during last 6 months.	9	
6	Designation of Tobacco Monitors and their names, designations, and contact number are mentioned on the signages	9	
7	Inclusion of "No Tobacco Use" norm in the Educational Institute code of conduct guidelines	9	
8	Marking of 100 yards area from the outer limit of boundary wall / fence of the Educational Institute	7	
9	No shops selling tobacco products within 100 yards of the Educational Institute.	7	

यह मूल्यांकन वर्ष में एक बार निम्न सदस्यों की टीम द्वारा किया जायेगा :

1. नजदीकी चिकित्सा अधिकारी
2. प्रधान ग्राम पंचायत क्षेत्र / अध्यक्ष NAC क्षेत्र / कौंसलर MC प्ररिया
3. शिक्षण संस्थान का प्रतिनिधि (शिक्षण संस्थान के प्रभारी द्वारा मनोनीत)