

Deputy Director of
School Education (Sec)

13 SEP 2025

Dispatch No. 9875
Kangra at Dharamshala

No:-EDN-KGR-(A-2)-2025-2026

Office of the Deputy Director of School Education

(Secondary) Kangra at Dharamshala.

email:ddhekangra3@gmail.com.

Contact NO: 01892-223124

Dated: • Dharamshala,

03.09.2025

To

All the Principals/ Headmasters,
Govt. /Pvt. Sr. Sec. / High Schools,
In District Kangra, Himachal Pradesh.

Subject:

Submission of Budget Estimates for the year 2026-27 and revised budget estimates for the year 2025-26.

Memo,

With reference to letter No. EDN-(ELEM)H(3)B-1/2025-26 dated 20.08.2025 on the subject cited above (copy enclosed), it is stated that budget estimates under various schemes for the financial year 2026-2027 and the revised budget estimates for the year 2025-26 are required.

You are hereby directed to submit the required budget estimates in the prescribed proforma (Annexure attached) positively by **06.09.2025**, so that the process of preparation of the budget for the year 2026-2027 can be initiated well in time.

Treat it most urgent.

Encl: As above


**Deputy Director of School Education (Secondary)
Kangra at Dharamshala**

Endst. No. Even

dated

Dharamshala – 176215

September, 2025

Copy to:

1. Guard file.


**Deputy Director of School Education (Secondary)
Kangra at Dharamshala**

**REGISTERED
PERSONAL ATTENTION
TIME BOUND**

NO. EDN-(ELEM)H(3)B-1/2025-26
Directorate of School Education
Himachal Pradesh
Dated Shimla-171001



To

1. All the Deputy Director Elementary/Higher Education, In Himachal Pradesh.
2. DDO-Cum-Superintendent G-I, Branch Heads / E-II, E-III, E-IV +2 Branch Directorate of School Education, H.P. Shimla-1.
3. All Principals DIET's in Himachal Pradesh

Subject: - Submission of Budget Estimates for the year 2026-27 and revised budget estimates for the year 2025-26.

Sir,

This is with reference to Finance Department letter No. Fin-A-C(6)2/2025, dated 11.08.2025 vide which it is desired to submit the Budget Estimates under various schemes for the financial year 2026-27 and revised budget estimates for the year 2025-26 by 10th Oct., 2025.

All the Deputy Director Elementary/Higher Education & Principal DIETs in H.P. are requested to compile the budget estimates and revised estimates on the prescribed proforma, scheme wise, showing the number of sanctioned posts, filled up and vacant posts under each scheme of your offices as well as the offices under your administrative control along with schools by holding a meeting with them. After compilation, the same may be sent in consolidated manner (Head of account wise) to this directorate on or before 10th Sept., 2025, positively with the requisite documents so that the process of preparation of budget for 2026-27 could be started well in time. Please, treat it most urgent.

Encl: Proforma


Joint Controller (F&A),
Directorate of School Education,
H.P. Shimla-1.

Form-A
Form for submission of Revised Estimates for current financial year and Budget Estimates for the next financial year under Rule 31(4) of the H.P. Financial Rules, 2009

| Name of Scheme | S.O.E. | Actuals for the last 3 years | | | Sanctioned Budget for CFY | Latest Actuals / for first four months | Requirement for balance months/eight months | Total requirement for CFY | Variation (6-9) | Reason for variation between Column No. 6 & 9 (Must be recorded) | Budget Estimates for Next Financial Year | Reasons for variation between column No. 9 & 11 (Must be recorded) |
|------------------|--------|------------------------------|------|------|---------------------------|--|---|---------------------------|-----------------|--|--|--|
| | | Year | Year | Year | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| (Part-I) | | | | | | | | | | | | |
| Total | | | | | | | | | | | | |
| (Part-II) | | | | | | | | | | | | |
| Total | | | | | | | | | | | | |

