

AD 12/09/25 MOST URGENT PERSONAL ATTENTION

No. EDN (SEL) HP/2025  
Directorate of School Education  
Himachal Pradesh  
Dated Shimla 171001 the

September, 2025  
7 SEP 2025

Deputy Director of School Education (Sec)  
18 SEP 2025  
Diary No. 7601  
Kangra at Dharamshala

All the Deputy Directors (Elementary Education)  
Himachal Pradesh  
All the Deputy Directors (Higher Education)  
Himachal Pradesh

Subject: Regarding expenditure of Monthly Salary bills from Voted HOA instead of Charged HOA thereof.

Sir/Madam,  
It has come to the notice of undersigned that some DDOs of the Education Department are drawing/preparing the monthly salary bills in respect of their employees from Charged Side of respective Head of Accounts instead of Voted Side

In this context, it is intimated that the bills of arrears of Salary/GIA on account of court cases are to be prepared on Charged Side (as per the Government Notification No. Fin-A-C(U-10/91-II dated 17.05.2025) of respective Head of Accounts and the bills of monthly regular salary & GIA are to be prepared on Voted Side of respective Head of Accounts as per past practices.

Therefore, you are directed to intimate all the DDOs under your control to prepare their Monthly regular Salary/GIA bills from Voted Side only. In case of miscreation/misdrawn of monthly salary/GIA bills, disciplinary action will be initiated against the erring Officers/Officials as per provisions of CCS(CCA) Rules, 1965.

This may be treated as most urgent and be given personal attention

Director (School Education)  
Himachal Pradesh, Shimla-171001  
September, 2025

Endst. No. Even Dated Shimla-171001 the

- Copy to:-
1. The Secretary (Education) to the Government of Himachal Pradesh from information please.
  2. The Director, Treasury, Accounts & Lottery, Himachal Pradesh with the request to direct all the DDOs/STOs in the State to exercise proper check while passing the bills prepared by DDOs on Charged Side of HOAs please.
  3. The Nodal Officer, IT Cell (Internal), Directorate of School Education, HP with the request to upload the abovesaid letter on the Departmental Website.
  4. Guard file.

Director (School Education)  
Himachal Pradesh, Shimla-171001

Ends No. EDN-KGR (A-2) Budget/2025-2026  
Office of the Deputy Director of School Education Secondary  
Kangra at Dharamshala.  
Dated Dharamshala 176215

Deputy Director of School Education (Sec)  
7 SEP 2025  
Dispatch No. 10373  
Kangra at Dharamshala

- Copy to:-
1. All the Principals/Headmasters Govt. Sr. Sec./High Schools of Kangra District with the directions to ensure compliance of above instructions positively.

Deputy Director of School Education, Secondary  
Kangra at Dharamshala

No. EDN (SE)-H(9)-2025  
Directorate of School Education  
Himachal Pradesh.  
Dated Shimla-171001 the

September, 2025  
7 SEP 2025  
Himachal Pradesh Shimla-171001

Deputy Director of  
School Education (Sec)  
18 SEP 2025  
Diary No. 7601  
Kangra at Dharamshala

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2. All the Deputy Directors(Higher Education)  
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