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Deputy Director of
School Education (Sec)

01 SEP 2025

Dispatch No. 9766
Kangra at DharamshalaNo. EDN-KGR-H(2)B (2)-01/2025-Promotion-LA
Office of the Deputy Director of School Education (Sec)
Kangra at Dharamshala.Dated: Dharamshala-176215 the 1st September, 2025

To

All the Principal / Headmaster,
GDC/GSSS / GHS in Distt. Kangra (H.P.)Subject:- D.P.C. for the post of L.A.

Sir/Madam,

It is to inform you that some posts of LA's are lying vacant due to Retirement / promotion of LA's in the Distt., which are to be filled up by way of promotion Amongst the matriculate Class-IV employees who have completed 5 (Five) years of regular service as on 31.07.2025. D.P.C. will be held in near future. You are therefore requested to send the following documents in respect of matriculate Class-IV appointed upto 31.07.2020 working in your institution within 10 days.

- Work & conduct certificate for the last five years.
- Educational Qualification certificate.
- SC /ST /OBC certificate issued by the competent authority, for married female candidates parental category certificate is must..
- Date of 1st appointment as Class-IV. (Certificate)
- Option from the Class-IV concerned for promotion as Lab. Attendent.

PERFORMA

Sr.N.	Sty.No.	Name & Address	DOB	Date of joining As Class-IV	Educational Qualification	Work & Conducat	Category	Remarks

Note : Concerned Head of the institution will be held responsible , if any, matriculate class IV is left out due to incomplete case/documents.



Dy. Director of School Education (Sec.),
Kangra at Dharamshala.