

No. EDN-(SE)-H(10)A(3) 51/2025 SMC
Directorate of School Education
Himachal Pradesh, Shimla-171001
Himachal Pradesh

Dated Shimla-171001 the October, 2025

To

All the Deputy Directors Secondary/Elementary Education
Himachal Pradesh. Kangra

Subject:

Regarding issuance of general instructions regarding selection of
President of parents Teachers Association (PTA)/School management
Committee (SMC) of concerned educational institutions of the State.

Please find enclosed herewith a copy of letter No. EDN-A-Kha (15)1/2025
dated 29-09-2025 received from the Secretary (Education) to the Government of Himachal
Pradesh, on the subject cited above.

In this context, it has been desired by the Government that, in order to
maintain uniformity, proper discipline and transparency in the functioning of SMC across the
State, the President of the concerned SMC shall be a person of good moral character, enjoying
the trust of parents and teachers alike and dedicated to the best interests of students and the
institution. The selection process must be carried out in a democratic and impartial manner, free
from any undue influence or bias. You are, therefore, requested to issue necessary instructions to
all Heads of institutions under your control while finalizing the constitution of SMC and ensure
that these directions are brought to the notice of all concerned for strict compliance please.

Adl. Director School Education (A)
Himachal Pradesh Deputy Director of
School Education (Sec)

29 OCT 2025

Dispatch No. 14077-79
Kangra at Dharamshala

Office of the Deputy Director of School Education (Secondary),
Kangra at Dharamshala.

Endst. No. EDN-KGR (Misc.) 2024

Dated: Dharamshala

Oct., 2025

Copy forwarded to:-

1. The Director of School Education, H.P Shimla for information please.
2. All the Principal/Headmaster of GSSSs/GHSs of Distt. Kangra for further necessary compliance as per above direction.
3. I.T. incharge (internal) to upload this on website.
4. Guard file.

Deputy Director
School Education (Secondary)
Kangra at Daramshala

303
3-10-25
404
3469
11/10/25

No. EDN-A-Kha(15)1/2025
Government of Himachal Pradesh
Department of Higher Education

From The Secretary (Edu.) to the
Government of Himachal Pradesh

To 1. The Director of Higher Education,
Himachal Pradesh, Shimla-01.
2. The Director of School Education,
Himachal Pradesh, Shimla-01

Dated Shimla-2, the 29th September, 2025

Subject:- Regarding issuance of general instructions regarding selection of President of Parents Teacher Association(PTA)/School Management Committee (SMC) of concerned educational institutions of the State.

Sir,

I am directed to refer to the above cited subject and to say that in order to maintain uniformity, maintain proper discipline and transparency in the functioning of Parents Teacher Association(PTA)/School Management Committee(SMC) across the State, it has been decided that the President of the concerned PTA/SMC shall be of good moral character, enjoying the trust of parents and teachers alike and dedicated to the best interests of the students and the institution. The selection process shall be conducted in a democratic and impartial manner free from any undue influence or bias.

You are, therefore requested to issue necessary instructions in this behalf to all the educational institutions while finalizing the constitution of PTA/SMC. These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully

(Manjeet Singh) 29/9/25

Under Secretary (Hr.Edu.) to the
Government of Himachal Pradesh.

Endst. No. : As above

Copy for information and further necessary action to :-

1. The Section Officer(Education-B), H.P. Secretariat Shimla-02.
2. The Section Officer(Education-C), H.P. Secretariat Shimla-02.
3. Guard file.

Surat (Gen)
Sh. Rashan.
3/10/25

Under Secretary (Hr.Edu.) to the
Government of Himachal Pradesh.