

14 JAN 2026  
**TIME BOUND/URGENT**  
Himachal Pradesh Shimla-17100

No. EDN(SE)-H(5)B(5)-01/2025  
Directorate of School Education,  
Himachal Pradesh

Dated Shimla-171001 the

January, 2026

To

1. All Deputy Director of School Education (Secondary), HP.
2. All the Principal in GSSSs in HP/Principals DIETs in HP.
3. All the Headmasters in GHS in HP.

**Subject:- Regarding DDO Powers and relieving of incumbents on promotion.**

Memo:

In compliance of the Govt. of HP notification dated 30.12.2025, vide which 267 lecturers (School) and 512 Headmasters have been allowed promotion to the post of Principal Schools. The posting on promotion will be given after current academic session is over. The salary orders w.e.f. 01.01.2026 to 31.03.2026 of all such promotee who have joined promotional post has been issued on 14-01-2026 against vacant post of Principal . Further after issue of LPC of these newly promotee Principals they will unable to exercise DDO powers in present place of postings. Therefore all Deputy Directors are directed to send DDO powers proposal in **consolidated manner** to this Directorate on or before 16.01.2026 so that department could further delegate DDO powers within two days.

Apart from above, it has come to the notice of the undersigned that Principals and Headmasters are not relieving the Incumbents on promotion as per standing instructions with in two days and nor they takes forgo. This dereliction of relieving officer is putting department in unwanted litigations for retrospective claim in promotion. Therefore relieving officers are ordered to relieve promotee with in two days otherwise disciplinary proceedings will be initiated against defaulters.

This may be treated as **MOST URGENT**. This letter is available on departmental website:[himachal.nic.in/dse](http://himachal.nic.in/dse)

Encls: As Above

Office of the Deputy Director of School Education (Secondary),  
Kangra at Dharamshala.

Endst. No. EDN-KGR (G-6) 2025 Dated: Dharamshala  
Copy forwarded to:-

1. The Director of School Education, H.P Shimla for information please.
2. All the concerned Principal/Headmaster of GSSSs/GHSs of Distt. Kangra for further necessary compliance as per above direction and send to this office Email. ID [ddhekangra3@gmail.com](mailto:ddhekangra3@gmail.com) on today.
3. I.T. incharge (internal) to upload this on website.
4. Guard file.

Director School Education  
Himachal Pradesh Shimla-171001

Deputy Director of  
School Education (Sec)

15 JAN 2026

Dispatch No. 16904-06  
January, 2026  
Kangra at Dharamshala

Deputy Director School Education (Secondary)  
Kangra at Dharamshala