

Deputy Director of
School Education (Sec)

09 MAR 2026

Dispatch No. 20805
Kangra at Dharamshala

No. EDN-KGR (E-5)Promotion(Principal)-2025/-
Office of the Deputy Director of School Education(Secondary),
Kangra at Dharamshala

Dated Dharamshala the

March 2026

To

The Principals,
GSSS in Distt. Kangra

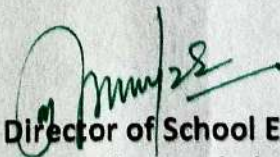
Sub: Regarding submission of Service Books of Promotee Principals retired
in between. 31.12.2025 to 28.02.2026 and retiring on 31.03.2026.

Memo,

Kindly refer to the Hon'ble Secretary(Education) to the Government of
Himachal Pradesh Notification No. EDN-B-B(15)-1/2025-L Dated 28.02.2026 and
Dated 28.02.2026 vide which Headmasters and Lecturer(School Cadre) have been
promoted to the post of Principal(School cadre).

In this context, it is directed that the service Books of above promotee
Principals who have retired on superannuation in between 31.12.2025 to 28.02.2026
and retiring on 31.03.2026 to this office immediately for pay fixation and other
purposes. Copy of Option for pay fixation if submitted earlier must be tagged with the
service book of the concerned. Only Principals of those schools, where such Promotee
principals have been posted and retired or going to retire on 31.03.2026 and service
books of concerned are in office record will forward the service books.

It further directed that that the PMIS of all the promotee Principals
should be complete and updated in every aspect because as per the Govt. notification
the pension cases of employees are being forwarded on line through Manav Sampada
Portal to AG H.P. Shimla.


Dy. Director of School Education(Sec.),
Kangra at Dharamshala.