No-EDN-KGR-(G-4)/P.S/Misc/2023
Office of the Deputy Director School Education (Secondary)
Kangra at Dharamshala
Tele:-01892-223124 email:ddhekangra3@gmail.com

Dated Dharamshala-176215 the 17th March 2026

Deputy Director of School Education (Sec) Kangra at Dharamshala
Inward No. 21104-06

To

All the Chairman/Principal/Headmaster
of privately managed school(HPBOSE/CBSE/ICSE)
Distt Kangra

Subject: 1. Non implementations of directions of competent authorities and not providing the information, report & returns with respect to various activities/mandates.
2. Refusal for issue of School Leaving Certificate, due to various unnecessary reasons.

Memo,

It is in reference to The Director of School Education HP Shimla office letter No EDN(SE-H/10)-38/2025 the subject cited above.

In this context it is intimated that as per the provisions of section 14 & 15 of the Himachal Pradesh Private Educational Institutions (Regulation) Act, 1997, every private educational institution shall, within such time or within such extended time as may be fixed by the competent authority in this behalf, furnish to the competent authority such returns, statics and other information as the competent authority may from time to time, require. But it has been observed that many private educational institutions are not providing information with respect to conduct of various activities which are either national mandate as per the instruction of Govt. of India or state Govt. programmes, which is matter of great concern and contrary to the provisions of the Himachal Pradesh Private Educational Institutions (Regulation) Act, 1997 and liable to be penalized.

It has further been observed that in many cases when any parent applies for school leaving certificate of their ward from the authorities of the private school concerned, they refuse to issue the same due to various unnecessary reasons which is contrary to the provisions of RTE Act and Rules thereof.

In view of above you are hereby directed to adhere the instructions of the **departments/Govt/GoI**, issued from time to time and supply the information as and when required by the department with respect to various activities mandates. further you are also directed to ensure that as and when any parent applies for issue of **"School Leaving Certificate"** of their child, same may be issued immediately without any delay, as every child has right to select the educational institution of his/her choice under the provisions of RTE Act. Any lapse with respect to the above instructions shall be viewed seriously and defaulters will be penalized by cancellation of NOC of their institution.

Deputy Director School Education (Secondary)
Kangra at Dharamshala

Endst.No. Even, Dharamshala. Dated: March,2026

Copy to:-
1. The Director of School Education HP Shimla for information please.
2. Nodal Officer IT(Internal) with the request to upload the same on departmental website for information to all the concerned.
3. Guard File

-Sd-
Deputy Director School Education (Secondary)
Kangra at Dharamshala