

EDN-KGR-(G-4)PS/Misc/2023
O/O Deputy Director School Education (Secondary),
Kangra at Dharamshala.
Tele:-01892-223124 email:ddhkekangra3@gmail.com
Dated:Dharamshala-176215 the

Deputy Director of
School Education (Sec)
10 APR 2026
Dispatch No. 529
Kangra at Dharamshala
April, 2026

To
All the Principal/Headmaster of Private School
Affiliated with HPBOSE/CBSE/ICSE Board
Distt Kangra

Subject:- Regarding Effective Implementation and Public Awareness of 25% Reservation
under Section 12(1)(c) of the RTE Act, 2009

Memo,

It is in reference to The Director of School Education Himachal Pradesh Shimla-1
office letter No. No. EDN(SE)-11(10)-C(17)11/2026-27(Fee Re-lmb.) on the subject cited above .

As you are well aware that the admission process in your school is going to
commence shortly. It is, therefore, imperative to ensure that the provisions of Section 12(1)(e)
of the Right of Children to Free and Compulsory Education (RTE) Act, 2009, rules framed
thereunder and guidelines notified by the Government of Himachal Pradesh from time to time
are implemented effectively.

In this regard, you are directed to strictly comply with the provisions of the Act,
during the admission process and ensure wide publicity of the provision of 25% reservation for
children belonging to Weaker Sections and Disadvantaged Groups and other categories as
notified by the Government from time to time, alongwith the fee reimbursement mechanism
available under the Act/Rules/Notifications. The objective is to create awareness among eligible
beneficiaries so that maximum children can avail the benefit of free and compulsory education
in private unaided schools. **It is also directed to Submit the detailed report of the school in this
office that the 25% seats were reserved in this session 2026-27 and out of which how many
have filled.**

Further, you are directed to take the following necessary actions on priority,

1. Ensure dissemination of information through all possible channels i.e. print media, electronic
media, social media, school notice boards. Panchayat Notice Board and local community
outreach programs.
2. Ensure that clear information regarding eligibility criteria, required documents, application
procedure and last date is made available to the public including total number of seats available
in the school and seats available under section 12(1)(c) of RTE Act, 2009 and rules framed
thereunder.
3. Organize special awareness drives in both rural and urban areas, with a focus on reaching
eligible beneficiaries.

THIS MAY BE TREATED AS MOST URGENT AND TIME BOUND MATTER

Deputy Director of School Education (Sec.)
Kangra at Dharamshala

