

09 APR 2026

Dispatch No. 469-70  
Kangra at Dharamshala

No.EDN-KGR (Loss & Damages) 2021-D.M Vol-1  
Office of the Deputy Director of School Education (Secondary),  
Kangra at Dharamshala.

Dated: Dharamshala-176215 the, 8<sup>th</sup> April, 2026.

To

All the Principal, Headmaster of Government/Private Schools  
District Kangra, Himachal Pradesh.

Subject:

Proceedings of the meeting on "Review of the Implementation of the School Safety Project in Himachal Pradesh" held under the Chairmanship of Sh.D.C.Rana, Director-cum-Ex Officio Special Secretary (Revenue-DM) to the Government of Himachal Pradesh on 13.02.2026 at 11:30 AM – in the NIC Conference Hall, HP Secretariat.

Memo,

This is with reference to worthy DSE, HP Shimla letter No. EDN-SE (10) F (13) 03/2025 dated 1<sup>st</sup> April, 2026 vide which in continuation of directions received from the Directorate of School Education, Himachal Pradesh regarding the School Safety Project, I am directed to convey that necessary action is required to be taken as per para 5 (ii, v, x, xi and xii) of the proceedings of the meeting held on 13.02.2026.(Copy Attached)

- Accordingly, you are hereby directed to:
- Examine the above-mentioned paras of the proceedings carefully.
  - Ensure implementation of all instructions contained therein in a time-bound manner.
  - Take all necessary steps for strengthening school safety mechanisms as envisaged in the above paras.

Further, you are hereby directed to submit the Action Taken Report (ATR) of your institution and under your jurisdiction to this office within stipulated period positively.

Any negligence in this regard will be viewed seriously.

**Encl: as above.**

**Deputy Director of School Education (Sec)**  
**Kangra at Dharamshala**

Endst. No.EDN-KGR (Schemes-Guidelines) 2021-DM

Copy to:-

1. The Director of School Education, Himachal Pradesh Shimla-01 for information please.
2. The N.O. IT (Internal) to upload the same on Departmental Website/ email.
3. Guard file.

**Deputy Director of School Education (Sec)**  
**Kangra at Dharamshala**

Proceedings of the meeting on the "Review of the Implementation of the School Safety Project in Himachal Pradesh," held under the Chairmanship of Sh. D.C. Rana, Director-cum-Ex Officio Special Secretary (Revenue-DM) to the Government of Himachal Pradesh, on 13.02.2026 at 11:30 AM in the NIC Conference Hall, HP Secretariat.

List of participants is enclosed at Annexure A

1 At the outset, Sh. Sunil Verma, Additional Secretary (Rev. DM) to the GoHP formally welcomed the Chairman, Sh. D.C. Rana, Director-cum-Special Secretary (Rev. DM) to the GoHP and Dr. Vikas Sood Additional Secretary (Rev. DM) to the GoHP along with officers from the Department of Higher Education, Directorate of School Education, Samagra Shiksha, SCERT, GCTE, and DIETs. He also welcomed all participants who joined the meeting virtually from various DIETs. He apprised that the School Safety Scheme/Guidelines were notified in Himachal Pradesh in 2019, and since then, several trainings and workshops have been conducted across the State under the Scheme.

2 Thereafter, Sh. D.C. Rana informed that the Scheme was launched by the Government of Himachal Pradesh on 19<sup>th</sup> August 2019 as the "School Safety Project." to be implemented in collaboration with the Education Department, Himachal Pradesh. He further informed that a mobile application has been developed for the preparation of School Disaster Management Plans (SDMPs), through which all schools in the State are generating their respective Disaster Management Plans. One of the key components of the Project is the conduct of Rapid Visual Screening (RVS) of school buildings and safety audits. For this purpose, HPSDMA has signed a Memorandum of Understanding (MoU) with UNDP for monitoring and implementation support. The UNDP team will undertake RVS and safety audits of 50 selected schools on a pilot basis. In addition, UNDP will assist in strengthening School Disaster Management Plans and conduct a Training of Trainers (ToT) programme on safety audits for the selected schools.

3 He emphasized that the safety and well-being of children is of paramount importance and stressed the need for continuous capacity building of teachers and students. He also informed that retrofitting of critical school buildings is being undertaken separately under mitigation funds.

4 Subsequently, Ms. Varsha Thakur, Research Associate, UNDP, delivered a detailed presentation and briefed the participants on all components of the School Safety Project. She highlighted the initiatives undertaken by the Government of Himachal Pradesh towards enhancing school safety and elaborated on the objectives, key components, deliverables, funding provisions, norms of expenditure, and monitoring mechanisms of the Scheme. She informed that SCERT, Solan, is the State Nodal Agency for implementation of the Scheme and is also the implementing agency for six districts, namely Solan, Shimla, Kinnaur, Sirmaur, Bilaspur, and Una. The implementing agency for the remaining six districts—Kangra, Chamba, Hamirpur, Mandi, Kullu, and Lahaul & Spiti—is GCTE, Dharamshala. A copy of the Scheme implementation guidelines is enclosed herewith.

5 Based on the detailed presentation and deliberations with all participants, the Chair outlined the following actionable points to ensure the smooth and timely implementation of the programme:

- i. The School Safety Project notified by the Government in 2019 shall be implemented across the state with all its components. A one-day Orientation Programme for teachers shall be conducted at SCERT, DIETs and GCCE. Nominations of two teachers from each school shall be invited. The training module has already been developed and shared with the implementing departments. (Action by SCERT, DIETs & GCCE)
- ii. Bag-Free Days in all schools shall incorporate disaster-related activities, including basic life-saving techniques and other IEC activities as approved by the Education Department. (Action by Directorate of School Education)
- iii. A Training Programme for Master Trainers on the use of the School Safety Mobile Application shall be organized at MSHIPA. These Master Trainers shall subsequently be nominated for advanced training being organized by NIDM on related themes to further enhance their capacity. (Action by DM Cell)
- iv. The Chair emphasized the need to integrate Disaster Management into the school curriculum for all classes. A separate meeting shall be convened with SCERT and HPBOSE to deliberate on the proposed syllabus. SCERT, Solan, was directed to prepare supplementary books in accordance with the proposed syllabus and obtain necessary approval from the School Education. (Action by SCERT)
- v. All schools shall conduct two mock drills annually, in addition to those organized on Kangra Earthquake Remembrance Day (4<sup>th</sup> April) and the International Day for Disaster Risk Reduction (13<sup>th</sup> October). The mock drills shall cover multiple hazards, including flash floods, landslides, and cloudbursts, and shall not be limited to earthquake and fire scenarios only. (Action by Directorate of School Education)
- vi. All DIETs and SCERT were directed to document and share best practices undertaken by schools on non-structural mitigation measures, along with photographs, with HPSDMA, and to upload the same on the School Safety Mobile Application for wider dissemination and replication. (Action by SCERT & DIETs)
- vii. Training of SSA Engineers will be organised in the following aspects:
  - Earthquake Retrofitting
  - NSM Measures
  - Safe Construction (Action by DM Cell)
- viii. DIETs and SCERT were also directed to maintain the database of trained teachers and staff, share the same with HPSDMA, and upload the data on the designated online portal to be provided by the DM Cell. (Action by SCERT & DIETs and DM Cell)
- ix. District-level competitions for the Best School Disaster Management Plans shall be conducted by the month of July by the respective DIETs. The State-level competition shall be organized by 15<sup>th</sup> September by SCERT in collaboration with HPSDMA. First-prize winners at the district level shall participate in the State-level competition, and the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> position

holders at the State level shall be felicitated during the SAMARTH State-level function in the month of October. (Action by SCERT & DIETs and DM Cell)

x. The Directorate of School Education was directed to ensure that the Scheme is not restricted to Government schools only and that private schools are also covered under its ambit. (Action by Directorate of School Education)

xi. Students trained under the Yuva Aapda Mitra Scheme shall also be engaged by schools to conduct life-saving skill sessions, such as basic first aid and search and rescue, for other students. (Action by Directorate of School Education)

xii. In the first phase of implementation, all Government Senior Secondary Schools (GSSS) and Government High Schools (GHS) shall be covered under the Scheme, while Government Middle Schools (GMS) and Government Primary Schools (GPS) shall be taken up in the second phase. (Action by Directorate of School Education)

xiii. A review be organised with SCERT to see the utilisation of funds released. (Action by DM Cell)

The meeting ended with a vote of thanks to and from the chair.

D.C. Rana (T.A.S.)  
Director cum Ex Officio Special Secretary (Rev-DM) to the  
Government of Himachal Pradesh

Endst. No. Rev (DMC) (F) 2-2/2025(UNDP) Dated the Shimla- 2

Feb, 2026

Copy forwarded for the information and necessary action to:

1. The Project Director, Samagra Shiksha, Himachal Pradesh.
2. The Director, School Education / Higher Education, Lal Puri, Shimla.
3. The Secretary, HP Board of School Education, Dharamshala.
4. The Principal, SCERT / All DIETs / GCTE, Himachal Pradesh.
5. The IT Specialist, DM Cell – HPSDMA, to take necessary action in respect of point No. 5(vii)
6. All the participants for information and necessary action please.