

**OFFICE OF THE DEPUTY DIRECTOR OF SCHOOL EDUCATION (SEC.)  
KANGRA AT DHARAMSHALA**

No. EDN-KGR (Complaint) E-III/2026-

Dated: 16<sup>th</sup> May, 2026

Deputy Director of  
School Education (Sec)  
16 MAY 2026  
Dispatch No. 2057-60  
Kangra at Dharamshala

To

✓ All the Principals/Headmasters,  
Government Senior Secondary Schools/Government High Schools,  
District Kangra, H.P.

Subject: Report regarding negligence in operation of CCTV Camera at GPS Chanaur in connection with FIR No. 12/2026 dated 12-02-2026 u/s 103 BNS, PS Dadasiba, Distt. Kangra

Memo,

It has been brought to the notice of this office received from the Superintendent of Police, Police District Dehra, H.P., through Deputy Commissioner Kangra at Dharamshala letter No. 58-60./RDB dated 4<sup>th</sup> May, 2026, regarding negligence in operation and maintenance of CCTV cameras in a Government school, which adversely affected the criminal investigation process due to non-availability of crucial footage during the relevant period.

In this connection, all the Heads of Government Senior Secondary Schools/Government High Schools in District Kangra are hereby directed to ensure the following strictly:-

1. All CCTV cameras installed in the school premises must remain functional and operational during school hours and, wherever required, beyond school hours as well.
2. It has been observed that in some cases the CCTV cameras were found switched off at around 09:00 AM and switched on at approximately 03:15 PM, during which period incidents are likely to occur. Such practice shall not be repeated under any circumstances and uninterrupted functioning of CCTV cameras during school hours must be ensured.
3. Regular checking, monitoring and maintenance of CCTV systems shall be ensured on a daily basis. Any technical fault/defect must be rectified immediately.
4. The recording system/DVR/NVR and power backup facilities must be maintained properly to avoid interruption in recording.
5. CCTV footage shall be preserved for the prescribed period and made available to the competent authority/police department whenever required.

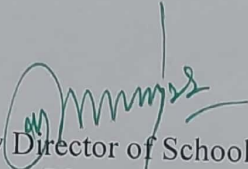
Cont...



6. The responsibility regarding proper functioning and monitoring of CCTV cameras shall be fixed personally by the Head of Institution.
7. Any negligence/lapse in this regard shall be viewed seriously and responsibility shall be fixed accordingly.


You are, therefore, directed to take immediate necessary action and ensure strict compliance of the above instructions in letter and spirit.

This may be treated as MOST URGENT.

  
Deputy Director of School Education (Sec)  
Kangra at Dharamshala, H.P.

Copy to:

1. The Deputy Commissioner Kangra at Dharamshala letter No. 58-60./RDB dated 4<sup>th</sup> May, 2026, for information please.
2. The Dy. Director of School Education, (Ele) Kangra at D/shala for further n/a please.
3. N.O. IT Cell, (Internal) to upload the same on website/e-mail.
4. Office copy.

  
Deputy Director of School Education (Sec),  
Kangra at Dharamshala