

TIME BOUND URGENT
Directorate of School Education
24 AUG 2026
August 2026
Himachal Pradesh, Shimla - 171001

24 AUG 1968
6863
Kathmandu, Nepal

Proforma-I

INFORMATION FOR INCLUSION THE NAME OF LECTURER(SCHOOL) IN THE PANEL FOR PROMOTION TO THE POST OF PRINCIPAL (SCHOOL CADRE) FOR THE YEAR 2026,

(To be sent by All the Principals to Directorate of School Education, HP.)

(General category upto lect.sty No 5639, SC & ST category upto lect.sty No 5639, Specially able person upto Lect. Sty. No. 5639)

1.	Seniority No as Lecturer	PMIS Code	
2.	Whether Direct or Promotee		
3.	Whether Ex-servicemen	If Yes, Dt. of joining in civil	
4.	Whether ever promoted as HM or opted for HM promotion	If Yes, Dt. of promotion as HM	
5.	Category(Gen/SC/ST)	(Attach copy of category certificate in case of SC/ST)	
6.	Type of Specially abled with % i.e. VI, HI, OH, Multiple and attach certificate	(Attach copy of certificate issued by Medical Board/ Competent Authority)	
7.	Name of Lecturer		
8.	Subject		
9.	Father's name		
10.	Date of Birth		
11.	Date of Appointment		
12.	Permanent Address		
		Mobile No:	
13.	Present Place of Posting		Phone:
14.	Name of Previous three stations with stay	Station	Stay From to
15.	Date of Passing departmental Exam with Hindi exemption	Roll No	Dt. of passing Exam (Attach Copy duly attested)
	Yes/ No (Please tick✓)	Hindi exemption vide DHE, HP order No:.....	
		Date..... (Attach Copy duly attested).	
16.	Whether served Hard/Sub Cadre/Tribe area give detail	Station	Period
17.	Integrity cleared or not		
18.	Immovable Property Return (IPRs) annually filed or not (attach copy)		

I do certify that all the particular from Sr. No. 1-18 are correct and I have never been promoted to the post of Headmaster.

Remarks if any.....

Signature of Lecturer

All the particular from Sr. No. 1-18 are true and correct, hence verified.

Date:.....

Principal

Station:.....

Note: Promotee Lecturers, now who have been promoted as HM whether he has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. It may ensure before sending the case the copy of deptt exam, Hindi exemption and category certificate is attached with the Proforma.