

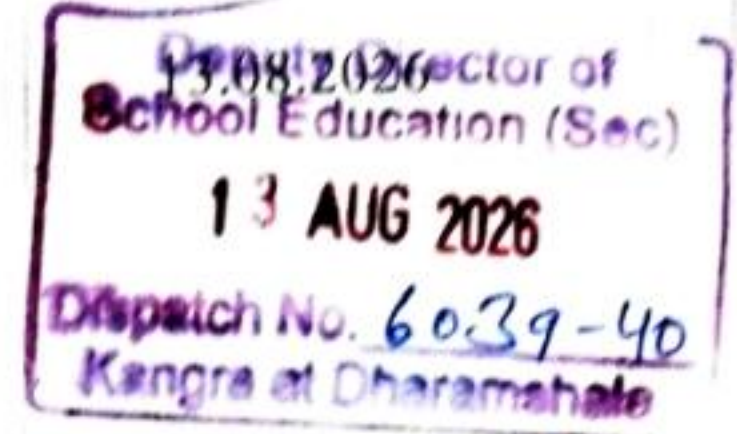
No. EDN-KGR(G-3)ACR/2025

Office of the Deputy Director of School Education (Secondary)
Kangra at Dharamshala.

Dated Dharamshala the

To

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All the Principals/Headmasters
Govt.Sr.Sec./High Schools.
Distt. Kangra



Subject:- Regarding submission of ACRs in r/o Teaching Staff for the year 2025-26.

Memo,

In this context, you are directed to submit the ACRs of all Regular teaching employees working under your control **before 30th august, 2026 to this office**, So that all the ACRs must reach the Directorate of School Education, Shimla as per schedule i.e 30th September teaching staff respectively every year without fail.

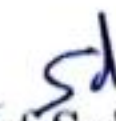
You, are therefore, directed to send ACRs of Regular Teaching staff for the year 2025-26 with **Date of Birth, Date of first appointment (Regular), Seniority No., Dossier Number and Mobile Number, PMIS No., Last three station alongwith Period** mentioned in the ACR and also submit the Completion Certificate on or before 30th August, 2026 positively.

Note:- DDO's must check the ACRs form properly before sending to this office, many of ACRs are not filled properly and not signed by the applicant and DDOs, many of ACRs received by this office without stamp of Reporting officer. So ensure proper scrutiny of ACR's before forwarding the case. The ACRs of Non-teaching staff for the year 2025-26 who have not sent earlier also send to this office without fail.


Deputy Director of School Edu. (Sec.)
Kangra at Dharamshala

Endst. No. Even Dharamshala-176215
Copy forwarded to :

1. The Nodal Officer to upload the same on departmental website.


Deputy Director of School Edu. (Sec.)
Kangra at Dharamshala