No.EDN-SE-H(10)F(10)/2026(A)
Directorate of School Education
Himachal Pradesh, Shimla-1

Dated: Shimla-171001 the November, 2026

To

All the Deputy Directors
School Education (Elementary/Secondary)
Himachal Pradesh.

Subject: - **Regarding preparation of School Leaving Certificates (SLCs) in English Language.**

Memo;

It has come to the notice of the undersigned that several spelling errors are being noticed in School Leaving Certificates (SLCs), particularly in the names of students and their parents, as these certificates are being issued in Hindi language, resulting in variations in the spellings of names.

In view of the above, you are hereby directed to issue necessary directions to all the Govt/Private schools under your respective district to issue School Leaving Certificates (SLCs), in English language and maintain the relevant school records/registers in English as well, so as to ensure uniformity and accuracy in the spellings and minimize errors in future.

Director School Education
Himachal Pradesh

Deputy Director of School Education (Sec)
16 NOV 2026
Dispatch No. 10691-92
Kangra at Dharamshala

Office of the Deputy Director of School Education (Secondary)
Kangra at Dharamshala.

Endst. No. EDN-KGR (G-7) 2025/
E mail Address ddhekangra3@gmaill.com
Dated Dharamshala - 176215 16-11-2026

Copy to:-

01. The Director of School Education H.P. Shimla-1 for information please.
02. All the Principals, GSSS /Headmasters, GHS / Private Schools of District kangra are hereby directed to strict compliance as per instructions contained in this letter.
03. Guard File.

Dy. Director of School Education (Secondary)
Kangra at Dharamshala

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